

**Specifications for Submitting Final Papers for
“Poster” Presentations (Track 2)**

**14th Annual Graduate Student Research Conference
in Hospitality and Tourism
January 4-6, 2009**

hosted by

**University of Nevada Las Vegas
Las Vegas, Nevada, USA**

To ensure that your final paper is properly referenced and included in the conference proceedings, it is important that you (the author) submit your final paper(s) using your own login account information. If you have not already done so, please create an account to upload and submit your final paper(s).

For the poster session, you must submit a final paper and come prepared with visuals to hang on a presentation board for people to view. Visuals may be included in a single poster format or several smaller pieces.

General Text Requirements

- A. All manuscripts must be original works not yet submitted to any other journals or publications prior to the conference. Following the conference, authors may submit the manuscript for publication consideration by other journals.
- B. The conference proceedings will be professionally produced as a CD. Final copies of all manuscripts produced per the following specifications must be submitted to the Paper Review Committee via this website, by **November 25, 2008**. Papers not received by this date will not be included in the conference proceedings and will be dropped from the conference program.
- C. The length of the final papers must be **6-single spaced pages or less** including any tables, figures, and references.
- D. Use “Times New Roman” font size 11.
- E. All manuscripts must be accompanied by a short abstract of around 100 words and a list of no more than six key words, which define the subject matter. (See sample for the location of abstract and key words.)
- F. For other details, please see the sample format attached.
- G. Please submit your final papers via this website. No email submissions will be accepted.

If you have any questions, please contact:

Seyhmus Baloglu, PhD, Paper Review Committee Co-Chair
Karl Mayer, PhD, Paper Review Committee Co-Chair

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AGAIN, deadline for submission is November 25, 2008. Manuscripts received after this date will NOT be included in the conference proceedings.

TITLE OF YOUR PAPER (FLUSH RIGHT)

John A. Doe

Your Department's Name

Your School's (Company's) Name

and

Richard B. Smith

Your Department's Name

Your School's (Company's) Name

ABSTRACT

Begin your copy here. Indent the first sentences of each paragraph. Single space within each paragraph but double space between paragraphs. Do not number the pages but make sure the pages are in the correct order. Pages will be numbered by the editor.

Key Words: identify and list key words (maximum of 6) which represent the content of your paper.

INTRODUCTION

The paper title, author names (full names only; titles, e.g. Assistant Professor and degrees, e.g. Ph.D. are not necessary), and author affiliations must be flush right as shown above.

When the article is completed, go to <http://www.hrm.uh.edu/cnhc/graduateconference/login.asp> , and upload the article.

TABLES AND FIGURES

Tables and figures must appear within the text (not at the end of the text). Tables and figures should be numbered sequentially – e.g. Table 1, Table 2, Table 3, etc., and they should bear titles (with appropriate upper and lower case letters) which explain their contents. For example:

Table 1

Profile of Typical Travel and Tourism Students

Appendices should appear at the end of the article after the list of references.

REFERENCES

References must be listed immediately following the CONCLUSION or SUMMARY of the paper. Use APA style (5th edition). Alphabetize by author, and for each author list them in the chronological sequence. List the authors' names exactly as written in the source cited. Use no abbreviations. See examples below:

American Psychiatric Association. (1980). Diagnostic and statistical manual of mental disorder (3rd ed.). Washington, D.C.: APA Publishers, Inc.

Bernstein, T.M. (1986). The careful writer: A modern guide to English usage. New York: Atheneum.

Gardner, H. (1981). Do travel agents listen to customers? *Journal of Today's Tourism*, 1(1), 10-15.